## How to enroll into classes

1. Login to your Orbund Student Information System from

https://ggls.orbundsis.com/einstein-freshair/index.jsp

- 2. From the left menu, choose Enrollment & Schedules -> Class Enrollment.
- 3. Choose Semester as current semester "Spring Quarter." And click on "Add By Dept".

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Class Enrollment				Print enrollment report	
Make-Up Exam Enrollment					
Class Schedules					
Independent Study Schedules		Add By Dept			
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4. Next screen, choose Department as "Master's Degrees."

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## 5. Choose "California University."

Communication Classes Attendance Reports & Transcripts	Department Class Status / Program	Master's Degrees Active Control Contro	<ul> <li>Campu</li> <li>Campu</li> <li>Class Group</li> </ul>	✓ C U Califronia University Da Vinci Education Foundation Golden Gate College	0 /
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6. Choose courses.



7. Submit

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Reports & Transcripts	Class Enroll	nent				Class Enrollment
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## 8. View Invoice

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